

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE TREASURER

CATALOGUE SUPPLIES SERVICE JOINT COMMITTEE

THURSDAY 23rd SEPTEMBER 2010

FINAL STATEMENT OF ACCOUNTS 2009/2010

1. Purpose of the Report

- 1.1 The purpose of this report is present the Joint Committee's final Statement of Accounts for the financial year ended 31st March 2010; which is now due to be signed off by our external auditors KPMG, and to receive the auditors Report to those Charged with Governance.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 None.

3. Background

- 3.1 The Accounts and Audit (Wales) (Amendment) Regulations 2010 require that the Joint Committee approves the Statement of Accounts by 30th September. This enables approval to take place on audited rather than unaudited accounts. The format and content of the statement is governed by those regulations and the Accounting Standards Board's "Code of Practice on Local Authority Accounting in Great Britain."
- 3.2 The (unaudited) Statement of Accounts was reported to the Joint Committee on the 23rd June 2010. At the meeting it was agreed that draft accounts would continue to be received by the Joint Committee in June each year and the final (audited) accounts by the 30th September.
- 3.3 Following approval of the draft accounts; they were placed on public deposit and were subject to audit by KPMG, the auditors appointed for the Joint Committee by the Wales Audit Office.

4. Current Situation /Proposal

4.1 KPMG, our external auditors, have carried out their audit of the 2009/10 Statement of Accounts and made some amendments. The surplus for the year is £8,000, which leaves an accumulated surplus of £436,000 as at 31st March 2010. The revised Statement of Accounts is attached as **Appendix 1**.

4.2 The only significant presentational change to the statement of accounts is the inclusion in the revenue accounts of the year of the cost of the modernisation activities (£16k) which the Committee had resolved would be met by reserves rather than handicapping the year's performance. The inclusion of these costs reduces the surplus for the year to £8k but makes no difference to the accumulated surplus at the end of the year. It should be stressed that were it not for this one-off item the trading results for the year would have shown a £24k surplus.

4.3 The mutual responsibilities of auditor and the audited body are expressed in the two other appended documents. Auditing standards require our auditors to obtain representation from the Committee on certain matters material to their opinion. The **letter of representation**, which is attached as **Appendix 2**, confirms to the best of one's knowledge and belief, having made appropriate enquiries of other officers of the Catalogue Supplies Joint Committee, certain assurances to the auditors regarding the financial statements for Catalogue Supplies Joint Committee for the year ended 31st March 2010.

4.4 The auditors have prepared a "Report to those charged with governance", which appears as **Appendix 3**. It summarises the key issues identified during the consideration of the statement of accounts and annual governance statement.

5. **Effect upon Policy Framework and Procedure Rules**

5.1 There are no implications upon policy framework and procedural rules.

6. **Equality Impact Assessment**

6.1 There are no implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation in this report.

7. **Financial Implications**

7.1 These are reflected in the body of the report.

8. **Recommendation:**

- 8.1 It is recommended that the Joint Committee:
- Note the audited Statement of Accounts for 2009/10 (Appendix 1)
 - Note and agree the Letter of Representation to be provided to KPMG (Appendix 2)

- Note the auditors' "Report to those Charged with Governance"
(Appendix 3)

**ALLAN PHILLIPS, CPFA
HEAD OF PROPERTY AND FINANCE
BRIDGEND COUNTY BOROUGH COUNCIL
TREASURER TO THE CATALOGUE SUPPLIES SERVICE JOINT
COMMITTEE**

23rd SEPTEMBER 2010

Contact Officer: Frances Mantle Tel No (01656) 643286
Principal Accountant BCBC
Frances.mantle@bridgend.gov.uk

Postal address: Accountancy
Property & Finance
Level 2 Civic Offices
Angel Street
Bridgend
CF31 4WB

Background Papers: Report of the Treasurer
Statement of Accounts 2009/2010
Catalogue Supplies Service Joint Committee
24TH June 2010
The Accounts and Audit (Wales) (Amendment) Regulations 2010